

STATEMENT OF WORK

Furnish and Deliver
Regular and Universal Picnic Tables with Metal Legs
55-Regular & 32-Universal Picnic Tables to Region 3 State Park Office (Bedford County)
and
73-Regular & 4-Universal Picnic Tables to Nockamixon State Park Maintenance Area (Bucks County)

I. SCOPE OF WORK:

The Department of Conservation and Natural Resources, Bureau of State Parks, Region 3 and Region 4 State Park Offices, require vendor to furnish and deliver a total of fifty-five (55) regular and thirty-two (32)-Universal Picnic Tables to Region 3 State Park Office (Bedford County) and seventy-three (73) Regular and four (4) Universal Picnic Tables to Nockamixon State Park Maintenance Area (Bucks County).

Questions regarding the technical aspects of this bid should be directed to Andrew St. John, Assistant Regional Manager at 814-733-2202 or astjohn@pa.gov. Questions regarding the bidding or contracting procedures should be addressed to Carol Durham at 717-783-3309 or cdurham@pa.gov.

II. CONTRACT REQUIREMENTS:

The Following tasks shall be completed in performance of this contract.

- A. To furnish and deliver one hundred twenty-eight (128) 8-foot Regular picnic tables and thirty-six (36) 8-foot Universal picnic tables; which shall be constructed of: Treated Pine Lumber and 2" (two-inch) schedule 40 Galvanized Pipe Framing with all Materials (pipe, lumber and hardware) provided to complete each table order.
- B. Shipping: FOB Destinations.
- C. Bid price to include all shipping, transportation, environmental handling, unloading charges, and any other associated charges for delivery.

III. GENERAL SPECIFICATIONS FOR ALL FRAMES:

- Height: Table Top 29" Nominal; Seat 17" Nominal.
- Width: Table Top 29" Nominal; Seat 9-1/4" Nominal.
- Base frames shall consist of 2" Schedule 40 Pipe, Heavy Duty, Hot Dipped Galvanized, one-piece welded construction frames fabricated with continuous MIG welds for strength.
- Table top Frame design shall incorporate a non-tip, non-trip and walk-through design.
- All pipe and tubing shall conform to ASTM A513-94, and all steel components conform to ASTM-A1011.
- Cross Braces shall be 1" schedule 40 galvanized pipe (.133" thick wall), or better.
- Center Brackets shall be 1/8" thick (12 gauge) steel.
- Table, seat and support brackets shall be 1/8" thick (12 gauge) steel.
- Assembly fasteners shall be 3/8" dia. Galvanized steel carriage bolts, used to attach lumber to brackets.
- ALL hardware shall be included.
- Approximate weight of tables less lumber: 2" sch 40 frame = 107 lbs.

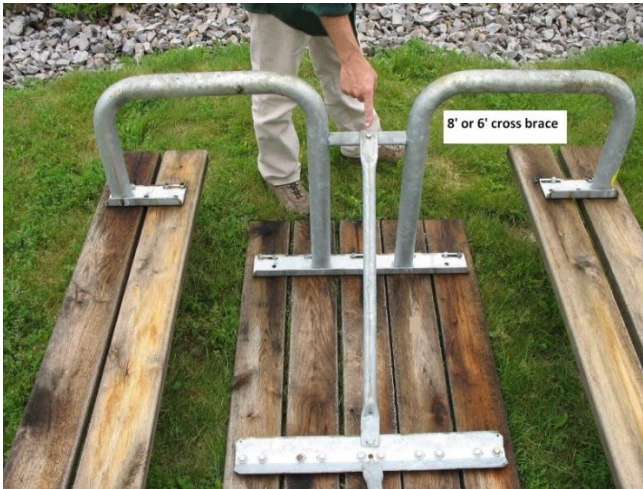
IV. GENERAL SPECIFICATIONS FOR ALL LUMBER:

- All lumber shall be ACQ treated #1 pine, or better.
- All lumber shall be pre-drilled and have 3/8" radius-rounded corners.
- All exposed corners shall be chamfered for safety.

A. 8' REGULAR/STANDARD TABLE FRAMES SPECIFICS

(Refer to photos of competed models)

- Table frame design features incorporate a non-tip, non-trip & walk-through design.
- The one-piece welded construction frames are fabricated using continuous MIG welds for strength.
- All pipe and tubing conform to ASTM A513-94, and all steel components conform to ASTM-A1011.
- All cross braces are 1" sch. 40 pipe (.133" thick wall).
- Center brackets are all 1/8" thick (12 gauge) steel.
- Table and seat brackets are 3/16" thick (7 gauge) steel for 2" sch 40 frames.
- Support brackets are 1/8" thick (12 gauge) steel.
- Assembly fasteners are 3/8" dia. galvanized steel carriage bolts.
- All exposed corners are chamfered for safety.
- Approximate weight of tables less lumber: 2" sch 40 frame = 107 lbs.



B. 8' UNIVERSAL ACCESS TABLE FRAMES SPECIFICS

(Refer to photos of competed models)

- Wheelchair accessibility at both ends.
- Seats are the same length as the table top, thus a benefit over the extended top design.
- Meets or exceeds current ADAAG, FSORAG, & FSTAG guidelines for wheelchair access to picnic tables.
- The one-piece welded construction frames are fabricated using continuous MIG welds for strength.
- All pipe and tubing conform to ASTM A513-94, and all steel components conform to ASTM-A1011.
- All cross braces are 1" sch. 40 pipe (.133" thick wall).
- Center brackets are all 1/8" thick (12 gauge) steel.
- Table and seat brackets are 3/16" thick (7 gauge) steel for 2" sch 40 frames.
- Support brackets are 1/8" thick (12 gauge) steel.
- Assembly fasteners are 3/8" dia. galvanized steel carriage bolts.
- All exposed corners are chamfered for safety.
- Approximate weight of tables less lumber: 2" sch 40 frame = 100 lbs.



V. DELVIERY:

- A. Flatbed trailers are mandatory for delivery to both locations.
- B. Liftgate Services are not required at the locations as there is park staff and equipment to unload the pallets from the trucks.
- C. The Contractor and the Carrier must call each individual Park Office at least 48 hours prior to arrival provide date and time of delivery, within a two-hour time frame, to ensure staff will be available to unload.
- D. The two (2) deliveries locations and quantities are as follows:
 - 1. Fifty-five (55) 8' Regular Metal Leg Tables and thirty-two (32) 8' Universal Metal Leg Tables to:
Region 3 State Park Office
435 State Park Road
Schellsburg, PA 15559
ATTN: Andy St. John
Contact number is 814-733-2202
 - 2. Seventy-three (73) 8' Regular Metal Leg Tables and four (4) 8' Universal Metal Leg Tables to:
Nockamixon State Park-Maintenance Area
1542 Mountain View Drive
Quakertown, PA 18951
ATTN: Obie Derr
Contact number is 215-529-7300

CONTRACTOR REFERENCES:

After the bid opening, and prior to awarding of the contract, the Department has the right to request references (names, addresses and telephone numbers) of similar work performed in the previous two (2) years as proof of qualifications to perform the work involved in this contract.

References are an optional tool available to the Department to help determine bidder capabilities. If any of these references are requested and the bidder cannot supply the necessary documentation and proof of compliance, the Department reserves the right to reject the bidder. The decision to both request references or reject bidders based on inadequate reference will be made solely at the discretion of the Department.

VI. CONTRACT TERM:

The contract shall commence upon execution and receipt of purchase order and will **terminate June 28, 2019.**

VII. BID AWARD:

Bidder must complete and return the following:

- A. The electronic Invitation for Bid to be found at www.pasupplierportal.state.pa.us,
- B. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.

The unit price shall include all labor, materials, equipment, tools, delivery, insurance, and all items necessary for completion of the project.

The bid will be awarded based on the total sum of all blocks as indicated on the IFB-Invitation for Bids.

The contract quantities herein are estimated only and may increase or decrease depending on the needs of the Department.

Please note that the Department will only accept out to two (2) decimal points when entering your pricing.

VIII. PAYMENT TERMS:

Payment shall be made on a reimbursement basis following delivery and final acceptance of approved product.

IX. INVOICES:

Invoice format shall be in accordance with the IFB – Invitation for Bid.

- A. All invoices for this contract MUST either be:
Emailed to the following for a Paperless Email Invoice Option:

Email a copy of the correctly executed invoice to: 69180@pa.gov.

For information on the Commonwealth's E-Invoicing Program, visit:
<http://www.budget.pa.gov/Programs/Pages/E-Invoicing.aspx>.

- B. Or mailed to the following address:

Commonwealth of PA – PO Invoice
PO Box 69180
Harrisburg PA 17106

All invoices MUST have the purchase order number, project number, as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information may result in a delay of payment.

Please Note: Vendors are reminded to **NOT** include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

X. RECEIPT AND OPENING OF BIDS:

Bids will be submitted via the PA Supplier Portal, to be found at www.pasupplierportal.state.pa.us. Faxed bids and mailed bids will not be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of, or the failure to open, a bid for any reason whatsoever.

XI. BID RESULTS:

Bidder can obtain bid results by accessing <http://www.emarketplace.state.pa.us/BidTabs.aspx>. The bids will be posted within three (3) business days following the bid opening. The results are the apparent bidders, and all bids are under review until final award of the purchase order.